

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY MAY 21ST. 2013 at
7.00pm.**

Public Session:

There were no members of the public present and no issues were raised.

Present:

Mrs. J. Manley

Mr. J. Kennedy

Mrs. F. Medley

Mrs. G. Mathews

Mr. D. Roberts

In Attendance:

The Parish Clerk.

Flt. Lt. N. Byne (RAF Shawbury) for part of the meeting.

Ms. S. Thomas (Community Regeneration Officer)

Mr. R. Bailey for part of the meeting.

13/17 Apologies:

There were no apologies.

13/18 (a) Election of Chairman:

Mr. D. Roberts was proposed, seconded and elected on a unanimous vote.

13/18 (b) Election of Vice Chairman

Mrs. J. Manley was proposed, seconded and elected on a unanimous vote.

13/19 Co-option of Additional Members

Members welcomed Mr. R. Pinches, Mr. J. Davies, Mrs. T. Howells, Mrs. M. Clarke and Ms. S. McIntosh, who had all applied to be co-opted on to the Council to fill the vacant seats.

After discussions with the applicants and due consideration they were all co-opted on to the Council and invited to stay for the remainder of the meeting.

Clerk to advise Elections Officer at Shropshire Council of the co-options.

13/20 Issue and Completion of documents:

Members were issued with and completed the following documents: The Declaration of Acceptance of Office, Confirmation of receipt of a copy of the Code of Conduct and where appropriate, The Disclosure of Pecuniary Interests for completion and return to Shropshire Council.

13/21 Declaration of Personal or Prejudicial Interests:

Mr. Pinches declared an interest in Agenda Item 17.

13/22 Minutes of Meeting held on April 9th. 2013:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record, after the following amendment:

Item 13/05 should read.....from a local resident to have her ' *husband's gravestone engraved....* '

13/23 Matters Arising:(a) CCTV (13/04(a)):

Clerk reported that ORP had replaced the camera following the service check and it was now working efficiently.

(b) Telephone Box (13/04(b)):

It was noted that the box had finally been removed.

(c) Community Service Awards (13/04(e)):

Clerk confirmed that the Commanding Officer at RAF Shawbury had agreed to sponsor the awards and following discussion with the current Members awards were to be made to: Adrian Brown, Richard Bailey, Tessa Broad, Mary Howard, Mike Jones and Philip Payne.

(d) Church Street - road surface (13/08(bi)):

Clerk reported that he had received responses from Richard Ayton and Councillor Simon Jones stating that a different type of finishing surface had been used but would be just as hard wearing as the previous material. However Shropshire Council would continue to monitor it.

(e) Burial Ground – Grave Memorial (13/05):

The applicant and the Vicar had been informed of the Council's decision not to allow a web site emblem. There had been no comment from the applicant, although the company providing the Memorial had suggested that there would probably be continued applications for this type of engraving.

(d) Wem Road Lights (13/04(d)):

Clerk confirmed that Shropshire Council had taken over responsibility for all the lights on Wem Road. He had notified Scottish Power and asked them to amend the Parish Council account.

(e) Church Close Lay- Bys:

Bromford Housing is planning to start work on June 10th and it is anticipated that the work will take about two weeks.

13/24 Correspondence:

Mrs. S. Thomas – Armed Forces Community Covenant.

Ms. Thomas gave details of the covenant and indicated that there was £10 million available nationally to support approved joint projects between the armed forces and civilian organisations.

Shropshire Council – Broadband (Connecting Shropshire).

Shropshire Council - Road Safety Policy.

It was noted that Parish Councils could report road safety concerns to the Highways Department three times each year. Members were asked to bring any concerns to the next meeting for the Clerk to forward to the appropriate officer.

RoSPA – Information about annual inspection of play areas planned for June. Clerk has asked for the inspector to contact him prior to the inspection to enable someone to accompany him.

13/25 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (May)	£533.24
Mr. J. Wilson	Expenses (April)	£88.00
Inland Revenue	Income Tax + Employers NI (May)	£136.79
Mr. T. Creber	Village work (May)	£417.00
NWP Electrical	Maintenance (April)	£330.34

Mr. A. Brown	Purchase of heavy duty strimmer	£452.70
SALC	Membership 2013-2014	£751.78
Scottish Power	Electricity costs (31/01 – 31/03)	£510.01
Mr. A. Brown	Moat expenses	£23.97
Mr. R. Bailey	Maintenance and Inspections	£333.33
	Sundry items	£49.90
		£383.23
Paper Write	Community Service Certificates	£15.49
Shropshire Trophy Centre	Plaques for Community Service	£29.94

13/26 Financial Statement:

A financial statement was tabled and approved.

13/27 Exchange of Information:

(a) Items for inclusion on the next agenda:

1. A fishing policy for the River Roden passing through land leased by the Parish Council.
2. Dropped Kerbs.

(b) Issues needing urgent attention:

(i) Highways:

1. Overgrown hedges blocking traffic signs on Poynton Road.
2. Road surface breaking up at entrance to Mytton Estate.

Clerk to report to Highways Officer.

(ii) Streetlights:

No issues raised.

(iii) Other:

1. White Gates:

Concerns raised about the state of an area of land at White Gates on the A53 Shrewsbury Road. Large amount of debris and used cars on site.

Clerk to ask the enforcement officer to investigate.

2. Simon's Garage:

Railings appear to have been coated with grease again. Need for warning signs.

Clerk to discuss problem with Councillor Simon Jones.

3. Jubilee Tree:

Mrs. Manley asked the Clerk to ensure that South Shropshire Housing Association was advised that the Jubilee Tree had been planted.

13/28 Reports from:

(a) Police:

No report tabled.

(b) RAF Shawbury:

Flt. Lt. Byne reported that:

- Landowners Day was on May 23rd.
- The Shawbury five-a-side football competition was taking place on May 31st. – June 2nd.
- Cosford Air Show was on June 9th. which would result in additional aircraft using RAF Shawbury over the weekend.

- Sqdn Ldr. Neil Hope had been promoted and was leaving the post of CRO. His replacement would be named later in the year. Members asked for their congratulations to be passed to Neil.
- He had been allocated to a new post and would be leaving the Shawbury Base. His replacement would be Jim Hopkirk and he would bring him along to the next meeting.

(c)Shropshire Council:

No report tabled.

13/29 Burial Ground:

Mrs. Medley raised and responded to a number of issues:

1. She had agreed to the burial of ashes in the new burial ground, following a request from the relatives and the Vicar and needed the Council to decide if (a) a pathway was needed by this section and (b) should a small area be created in front of the burial plaques where vases etc. could be placed. After discussion it was decided that there was no need for a path and that the vases should be placed on the plaques to make maintenance easier.
2. Could the Council produce a policy indicating that the Council had the right to remove wreaths etc. after a reasonable period?
It was decided to discuss this at the next meeting.
3. It had been noted that there was weed growth amongst the new hedging plants and it had been suggested that the area could be covered with bark. After consideration it was decided that it would be better to carry out weed control and Mr. Bailey agreed to do the work.

13/30 Streetlight Maintenance:

Clerk reported that he had sent out requests for quotations to Ringway and EON and in spite of conversations with Dave Clark at Ringway he had only received a quotation from EON.

The quotation was for (a) Pre-Maintenance Inspection £1,348.79 (+VAT) and (b) Annual Maintenance Contract £1,294.78 (+VAT) per annum.

Members approved both quotations. Clerk to action.

13/31 Planning Applications:

A. The following application was considered:

River Meadows Nursing Home – erection of one and a half storey 11 bedroom nursing unit with 5 staff bedrooms: formation of car parking spaces.

Application supported.

B. Application approved by Shropshire Council.

Sunny View – change of use from residential to A2 office and professional services.

13/32 Committee Reports:

(a) Glebe Committee:

Mr. Bailey was invited to speak to the Members about developments on the Glebe Site.

He reported that:

1. A successful meeting had taken place between the Chairman, Mr. Watney and himself when the plans for the site had been discussed. Mr. Watney had given full support to all the plans and had confirmed that the Diocese would provide a grant of £5,000.00
2. He had been informed by the Lottery Commission that they were prepared to make a grant of £10,000.00 towards the cost of the development.

3. Now that grants were available he would like to push ahead with the drainage work and the creation of the pathway and asked the Council to consider and approve quotations for the work.

At this point Mr. Pinches, who had declared an interest, left the meeting.

Members considered quotations for both projects from Mr. Allmark and Mr. Pinches. Ringway had been invited to quote but had not responded.

After due consideration the following quotations were accepted:

Mr. Allmark – creation of the pathways £1,300.00 (+VAT)

Mr. Pinches – undertaking the drainage project - £953.40 (+VAT).

Mr. Bailey agreed to oversee both projects for the Council.

The Chairman had unanimous support for his proposal thanking Mr. Bailey for the speed in which he had obtained the Lottery Grant and for all the work he had done in completing the application form.

(b) Moat Committee:

- Committee Meeting:

Mr. Roberts reported that there was a committee meeting planned for the next week.

- Lottery Grant Application:

Concern was voiced over the continued delay in submitting an application for Lottery Funding and it was noted that the application had now been sent to English Heritage for comment. There was a need to obtain a grant to allow all the footpaths to be connected and essential work to be completed

Clerk was asked to write to the Moat Committee Secretary asking for urgent action.

- Volunteer Help:

Clerk reported that Stoke Heath Prison had agreed to provide a team of volunteers to carry out maintenance work and he had passed on the information to Adrian Brown who was going to negotiate dates and times.

- Tree Maintenance:

Mr. Kennedy reported that he had made contact with Mr. Jamie and he would be meeting with him to discuss the remedial work when Mr. Jamie returned from his holidays.

13/33 Press Matters:

Details of the election of Chairman and Vice Chairman to be published.

13/34 Date and Time of next meeting:

The next meeting will be on June 11th. 2013 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: _____ **(Chairman)** **Date:** _____